



PROGRESS CHECKLIST

- Submit application and application fee. *Deadline: December 8*
 - ❖ NMEECP Advisory Committee reviews applications. Notification of acceptance or deferral by December 21.
- Upon acceptance, pay certification fee.
- Receive advisor assignment.
- Perform initial self-assessment with advisor approval before submission.
- Create professional development plan.
 - ❖ NMEECP Advisory Committee reviews professional development plan.
- Develop portfolio.
- Submit portfolio for review. *Deadline: September 1*
 - ❖ NMEECP Advisory Committee reviews of portfolio. Notification by October 15.
- Receive notification of certification or deferral.
- Submit feedback survey.
- Serve on the NMEECP Advisory Committee or serve as an applicant advisor.
- Track recertification hours and submit recertification application in 5 years.